**Cornell Chimes Wedding or Specialty Concert Information Sheet**

*You must verify availability of concert date and time with the Cornell Chimes office prior to sending information sheet and payment. Concerts cannot be guaranteed until completed information sheet and payment are received, at least 2-weeks prior to concert.*

**Contact Information**

**Bride/Groom/Spouse 1 Name:**
Phone: ___________________________ Email: ___________________________

**Bride/Groom/Spouse 2 Name:**
Phone: ___________________________ Email: ___________________________

**Person requesting concert** (if other than above):
Phone: ___________________________ Email: ___________________________

Can you be reached at the above numbers on or just before the event date?
☐ Yes  ☐ No

If no, please provide alternate contact number for event date:

**Event Logistics**

**Event Date:** ___________________________ Location: ___________________________
Start Time: ___________________________ End Time *(anticipated)*: ___________________________

☐ I would like one 15-minute concert $90.00
☐ I would like one 30-minute concert $150.00
☐ I would like a 30-minute concert split into two 15-minute concerts $175.00
*(such as before and after wedding ceremony)*

**Chimes Concert start time:**

*If you are requesting two 15-minute concerts, please include both anticipated start times.*

**Please note:** If you are requesting a concert after your event, we need to know the estimated start time of the concert. Chimes concerts must occur within 20 minutes (before or after) the estimated concert time and someone must call the chimesmaster at (607) 255-5350 to start the concert.
Musical Selection

5-6 songs typically fill a 15-minute concert; 10-12 songs typically fill a 30-minute concert

☐ Please have the chimesmaster choose an appropriate selection of music.

OR

☐ List the specific Song Title and Number in order of playing below.

Song Number (if known):  Song Title:
_____________________________________________________________________
_____________________________________________________________________
_____________________________________________________________________
_____________________________________________________________________
_____________________________________________________________________
_____________________________________________________________________
_____________________________________________________________________
_____________________________________________________________________
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Additional event notes the chimesmasters should know:
_____________________________________________________________________
_____________________________________________________________________
_____________________________________________________________________

☐ Yes! I would like to receive the Cornell Chimes Newsletter and other mailings.

Name: _________________________  Address: ________________________________

Checks should be made payable to "Cornell University" and sent with this completed sheet to Cornell Chimes, B07 Day Hall, Ithaca, New York 14853-2801.

If you have any additional questions, please contact the Cornell Chimes office.